



District 1

Donald E. Blatt

District Director

Teresa M. Cassidy

Assistant Director

Steven Donovan II

Acting Sub-District Director

January 22, 2025

LM, 990 and 990-EZ REVIEW FOR FINANCIAL OFFICERS

TO: USW District 1 Local Union Presidents, Financial Secretaries, Treasurers, and Recording Secretaries
(Southern Michigan Sub-District – Manistee Area)

Dear Brothers and Sisters:

Please take note of the location change for the LM, 990 and 990-EZ Review for Financial Officers of Local Unions in the Southern Michigan Sub-District's Manistee. The new location and its address are listed below.

DATE: TUESDAY, MARCH 11, 2025

PLACE: **MANISTEE ELKS HALL**
432 River Street • Manistee, Michigan

REGISTRATION*: 8:30 a.m. (morning coffee & donuts)
**Please note that registration will NOT start before 8:30 a.m.*

CONVENE: 9:00 a.m. (lunch on your own)

Please return the registration form by Tuesday, March 4, 2025.

The President, Financial Secretary, and Treasurer of all Local Unions are encouraged to attend this Financial Officers' LM review. As usual, all expenses, lost time, travel, registration fee, etc., will be the responsibility of the individual or Local Union.

The purpose of the Financial Officers' LM review is to assist and advise the Financial Officers of their obligations and duties, including the preparation and filing of the Annual U.S. Department of Labor Management LM Reports. This is NOT a seminar, training class or course. It's designed to assist each Local in filling out the required LM Reports. If your Local has already filled out and complied with your LM reporting obligations, we encourage you to have one of our USW Auditors review it at this LM review session before you submit it to the Department of Labor.

Please bring your LM and 990 forms with you, along with your cash book, 431 forms, and all savings accounts (up-to-date). Locals with forms already completed at the time of registration will be reviewed first, so please be prepared to wait.

- Over -

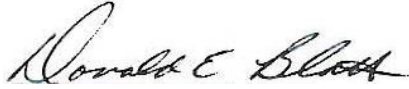
United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

20600 Eureka Road, Suite 300, Taylor, MI 48180 • 734-285-0367 • 734-285-2070 (Fax) • www.usw.org

INTERNATIONAL
UNION OF
STEELWORKERS
3657

ATTENTION LM-2 FILERS: This particular review is for LM-3 and LM-4 filers only. You will soon be receiving a letter from the International stating the dates and locations for your review.

Yours in Solidarity,



Donald E. Blatt
Director, District 1



Steven Donovan II
Sub-District Director

DEB/SM:lg

Enclosures

cc: Staff Representatives (Southern Michigan Sub-Area)